

## **Terms of Reference for Procurement Specialist**

### for Uzbekistan Resilient Electricity Transmission Project

#### 1. BACKGROUND

The Government of Uzbekistan has adopted an ambitious target of 25 GW of renewables by 2030, and the share of renewable energy in the country's total generation capacity is expected to reach 40%. The growing intermittent renewables generation capacity in the country necessitates grid upgrade and strengthening. The Government of Uzbekistan has obtained Project Preparation Special Fund (PPSF) financing from the Asian Infrastructure Investment Bank (AIIB) toward the project preparatory activities of the proposed "Uzbekistan Resilient Electricity Transmission Project" (the Project), including: (a) a Feasibility Study, Environmental and Social (E&S) Assessment and Climate Impact Assessment, (b) a Power System Stability and Reliability Study and (d) Incremental Operating Costs.

JSC National Electric Grid of Uzbekistan ("NEGU"), a state-owned power company in charge of country's transmission network, to improve reliability, efficiency, and stability of the transmission network as well as quality and security of electricity supply in Uzbekistan. The AIIB's investment envelope is estimated at USD 300 million covering six (6) portfolio projects, related to the construction of substations and transmission lines.

In order to ensure the most efficient use of the funds allocated under the project and coordinate the activities among all involved stakeholders, the Bank has agreed with NEGU to hire a bank financed individual procurement consultant dedicated to AIIB projects, which will serve the 6 portfolio projects (together the "Projects"). They are:

#### **Priority transmission projects (2026-2030)- > Estimated cost for preparation**

##### **PAD**

##### **Phase I**

No.	Project name
1	Construction of a two-chain power transmission network and upgrade of Tepakurgan interchange connection point to 220 kV substation
2	Construction of "Kashgar" SS and 220 kV transmission line

## Phase II

No.	Project name
1	Construction of the 500 kV "Nurobod" - "Surkhon" Power transmission line
2	Construction of the 500 kV "New Angren TPP" - "Namangan SS" Power transmission line
3	Construction of a 220 kV Power transmission line connecting "Namangan" substation - "Yulduz" substation
4	Construction of a 220 kV Power transmission line connecting "Namangan" substation - "Turakurgan TPP"

The procurement process of consulting services, as applicable, shall follow AIIB Procurement Policy (June 26, 2024) and Directive on Procurement Instructions for Recipients (July 26, 2024).

The grant project will be managed by NEGU's staff and will be complemented with one (1) Individual Consultant to assist and work with the NEGU for the Project in the role of a Procurement Specialist.

### 2. OBJECTIVE OF THE ASSIGNMENT

The Procurement Specialist will be responsible for managing all procurement activities during preparation and implementation period of the project, ensuring compliance with AIIB's Procurement Policy (June 26, 2024) and Procurement Instructions for Recipients (PIR) (July 26, 2024), national regulations and internal policies of NEGU.

The Consultant will be required to familiarize him/herself with the documents related to the AIIB-funded projects and other key documents governing lending policies.

### 3. SCOPE OF WORK

The consultant will be hired for twelve months with a total budget of 24,000 USD and the scope will include below-mentioned tasks on a time-based contract with intermittent input.

The Procurement Specialist will undertake the following tasks:

Procurement and contract administration

1. Conduct end-to-end procurement activities for selection of consulting firm for development of (a) a Feasibility Study/Project Appraisal Document an Environmental and Social (E&S) Assessment and Climate Impact Assessment (b) individual consultants to support NEGU in management of project.
2. Provide expert guidance on the potential use of advance procurement methods, ensuring alignment with AIIB's Procurement Policy and PIR
3. Assist the NEGU with onboarding and use of AIIBs Project Procurement Management System (PPMS).
4. Draft contracts and agreements for works, and consulting services.
5. Support in organization and manage tendering processes, including advertising, bid evaluation, and reporting.
6. Ensure fairness and transparency during the bid evaluation process.
7. Monitor adherence to procurement timelines and guidelines.
8. Coordinate with the AIIB and NEGU to address procurement-related challenges.
9. Assisting the NEGU respond to any procurement related complaints as per the AIIB procurement policy and PIR
10. Work closely with NEGU, including the Evaluation Committee, the Evaluation Group, the AIIB Expert Team, and other relevant entities to ensure smooth procurement processes.
11. Provide procurement-related guidance to consultants and contractors.
12. Organize and hold calls, meetings, workshops with relevant stakeholders on Project implementation issues. Participate in meetings organized by other parties on Project implementation issues
13. Support the NEGU team to monitor the performance of contractors, suppliers and consultants as applicable, and address and resolve procurement and contract management issues as they arise.
14. Provide input and support the development of a comprehensive Project Procurement Risk Assessment, Project Delivery Strategy and Procurement Plan to guide procurement activities for the project.
15. Support the development of key procurement documents, including General Procurement Notice (GPN), Requests for Expressions of Interest (REOIs),

Requests for Quotations (RFQs), Requests for Proposals (RFPs), and evaluation reports.

Duties:

1. Provision of functions for the implementation of the Project in accordance with above mentioned clauses of this Terms of Reference.
2. Execution of planned work, official subordination to the Investment Project Implementation Department and implementation of the operational instructions.
3. Compliance with labour law requirements and conditions of individual employment contract.
4. Implementation of other responsibilities for the management and organization of the necessary work to ensure the implementation of Projects in accordance with the AIIB Guidelines and Policies, Financing Agreements, the Company's instructions, and the laws of the Republic of Uzbekistan.

Qualification requirements:

- 3 years' experience in working on similar assignments, i.e. carrying out and monitoring the procurement in accordance with AIIB and/or other IFI procurement rules;
- Special experience and expertise related to the tasks performed, including work in the energy sector;
- Experience with the administration of FIDIC suit of contracts would be an advantage;
- Experience in Uzbekistan or CIS countries would be seen as an advantage;
- University Degree/Diploma in Economics, Supply Chain management, Procurement, Business Administration or a related discipline;
- Total work experience of at least 5 years;
- Computer skills: Internet, E-mail, Windows, Word, Excel, Acrobat, PowerPoint;
- Knowledge of Russian and good English is required.

#### OTHER TERMS

Duration of assignment: The contract is valid during the Grant Agreement period with the possibility of extension, subject to the grant availability with a probation period of three months.