

“O‘zbekiston milliy elektr tarmoqlari” aksiyadorlik jamiyati
Kuzatuv kengashiga hisobdor Ichki audit xizmati boshlig‘iga
TALABNOMA

REQUIREMENTS

To the head of Internal Audit Service, accountable to the Supervisory Board of JSC
“National Electric Grid of Uzbekistan”

1.	Bo‘sh lavozim nomi <i>The name of the position</i>	Ichki audit xizmati rahbari <i>Head of the Internal Audit Department</i>
2.	Hisobdor <i>Under the report.</i>	Kuzatuv kengashiga <i>The Supervisory Board,</i>
3.	Bevosita rahbari <i>Direct Supervisor</i>	Kuzatuv kengashi raisi <i>The Chairman of the Supervisory Board.</i>
4.	Nazoratidagi bo‘linma(xizmat)lar <i>Controlled units (services)</i>	Ichki audit xizmati auditorlari <i>Auditors of the Internal Audit Department</i>
4.	Vazifalari funksional majburiyatlari <i>Responsibilities and functional duties</i>	Ichki audit natijalari bo‘yicha Jamiyat Kuzatuv kengashini ishonchli axborot bilan ta’minlash va Jamiyat faoliyatini takomillashtirish bo‘yicha takliflar tayyorlash; ichki audit davomida aniqlangan kamchiliklarni bartaraf etish bo‘yicha tavsiyalarni Jamiyat Boshqaruviga tezkorlik bilan kiritish, ularning bartaraf etilishi ustidan nazoratni amalga oshirish; barcha aksiyadorlarning, shu jumladan minoritar aksiyadorlarning huquqlari va qonuniy manfaatlari himoya qilinishini ta’minlash; Jamiyatning buxgalteriya hisobi tizimining ishonchligi, to‘liqligi, xolisligi va moliyaviy hisobotining ishonchliligini baholash. Jamiyatning kuzatuv kengashi tomonidan har yili tasdiqlanadigan rejaga muvofiq tegishli tekshiruvlar o‘tkazish yo‘li bilan ichki auditni (har chorakda va hisobot yili yakunlari bo‘yicha) o‘tkazish: • tasdiqlangan biznes-rejaning bajarilishi; • korporativ boshqaruv tamoyillariga rioya qilish; • buxgalteriya hisobi va moliyaviy hisobotning holati; • soliqlar va boshqa majburiy to‘lovlarning to‘g‘ri hisoblanishi va to‘lanishi; • moliya-xo‘jalik faoliyatini amalga oshirishda qonunchilikka rioya qilish;

		• aktivlar holati; Jamiyat tomonidan tuziladigan xo‘jalik shartnomalarini ularning qonun hujjatlari talablariga muvofiqligi yuzasidan ekspertizadan o‘tkazish; buxgalteriya hisobini yuritish va moliyaviy hisobotni tuzishda Jamiyatga uslubiy yordam ko‘rsatish, moliya, soliq, bank va boshqa qonun hujjatlari masalalari bo‘yicha maslahat berish; Jamiyat Kuzatuv kengashi va Boshqaruviga texnik vazifalarni ishlab chiqishda, tashqi auditorlik va baholovchi tashkilotlarning takliflarini baholashda, shuningdek, auditorlik tekshiruvini o‘tkazish uchun tashqi auditorlik tashkilotini tanlashda tavsiyalar tayyorlashda ko‘maklashish; Jamiyat Kuzatuv kengashi qarorlarining bajarilishini monitoring qilish; mo‘ljallanayotgan yirik bitim, Jamiyatning affillangan shaxsi bilan tuzilgan bitim yoki Jamiyatning affillangan shaxsi bilan tuzilgan yirik bitim bo‘yicha tavsiyalarni o‘rganish va berish; Jamiyatning ichki nazorat tizimi va Jamiyatning kompaniyalar guruhi faoliyati muvofiqligi va samaradorligini baholashni amalga oshirish; Jamiyatda va Jamiyatning kompaniyalar guruhida xatarlarni boshqarish tizimining samaradorligini baholash; Jamiyatda va Jamiyatning kompaniyalar guruhida qabul qilingan korporativ boshqaruv tamoyillarining joriy etilishi va ularga rioya etilishini baholash. <i>Providing the Company's supervisory board with reliable information about the results of internal audits and preparing proposals to improve the company's operations.</i> <i>Prompt submission of recommendations to the Company's Management Board regarding the elimination of any deficiencies identified during internal audits, and monitoring the progress of these improvements. Ensuring the protection of all shareholders' rights and legitimate interests, including those of minority shareholders.</i> <i>Assessment of the reliability, completeness, and objectivity of the company's accounting system, as well as the accuracy of its financial statements.</i> <i>Conducting an internal audit on a quarterly basis, based on the results of the previous year's reporting, and conducting appropriate audits according to a plan approved by the company's Supervisory Board each year.</i> <i>The goals of the audit include:</i>
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		- Ensuring the implementation of the approved business plan. - Complying with corporate governance principles. Verifying the accuracy of accounting and financial records. - Confirming the correctness of tax calculations and payments. - Ensuring compliance with relevant legislation in financial and economic operations. - Assessing the status of assets. - Carrying out an expert review of business contracts to ensure they comply with legal requirements.
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NOMZODGA QO‘YILADIGAN TALABLAR

REQUIREMENTS FOR CANDIDATES

1.	Ma'lumoti <i>Education</i>	Oliy, MBA darajasiga ega bo'lish maqsadga muvofiq <i>Higher education, preferably a Master of Business Administration (MBA) degree.</i>
2.	Mutaxassisligi <i>Specialization</i>	Iqtisodiyot/Moliya/Biznes <i>Economics, finance, and business.</i>
3.	Ish tajribasi <i>Work experience</i>	Ichki audit xizmati rahbari: Moliya, Davlat moliyaviy nazoratida, Buxgalteriya hamda energetika sohalarida, buxgalteriya hisobi va hisoboti bilan bog'lik bir yoki bir nechta bo'limlarda yoki ichki va tashqi auditor lavozimida kamida 3 yillik ish tajribasiga ega bo'lishi; Ichki auditorlar instituti tomonidan ishlab chiqilgan moliyaviy hisobotlarni xalqaro standartlarini va ichki auditning xalqaro professional standartlarini bilishi; O'zbekiston Respublikasining normativ-huquqiy hujjatlarini, shu jumladan auditorlik faoliyati, buxgalteriya hisobi, soliq solish masalalarini bilishi lozim. “Katta to'rtlik” xalqaro audit-konsalting kompaniyalarida ish tajribasiga ega bo'lgan talabgorlarga afzalliklar beriladi. <i>Head of Internal Audit:</i> <i>Must have at least 3 years of experience in finance, public financial control, accounting and energy, in one or more departments related to accounting and reporting, or as an internal or external auditor;</i> <i>Knowledge of international financial reporting standards and international professional standards for internal audit developed by the Institute of Internal Auditors;</i> <i>Knowledge of legislative and regulatory acts of the Republic of Uzbekistan, including those related to auditing, accounting and taxation.</i> <i>Preference will be given to candidates with work experience in international auditing and consulting companies of the “Big Four”.</i>
4.	Maxsus ko'nikmalar <i>Special skills</i>	Moliyaviy hisobotning xalqaro standartlar bo'yicha tushunchaga ega bo'lish; Tavakkalchilikka asoslangan ichki audit tamoyillariga ega bo'lish; Xizmat safarlariga tayyor bo'lish; Komplaens-tavakkalchilikni boshqarish nazariyasini bilish;

		<i>Have an understanding of International Financial Reporting Standards (IFRS);</i> <i>Possess knowledge of risk-based internal audit principles;</i> <i>Be prepared for business trips;</i> <i>Understand compliance and risk management.</i>
5.	Xorjiy tillarni bilish bo'yicha <i>In terms of knowledge of foreign languages,</i>	Ingliz va rus tillari (kamida S1 darajasida); <i>English and Russian languages (at least at C1 level).</i>
6.	Kompyuter savodxonligi <i>Computer literacy.</i>	Ishonchli foydalanuvchi (1C, SAP (Ariba, S/4 HANA), MS office va boshqalar.); <i>A confident user of 1C, SAP (Ariba, S/4 HANA) and MS Office, among other applications.</i>

HAMKORLIK ShARTLARI

TERMS OF COOPERATION

1.	Bandlik shakli (shtatlari birligida) <i>The form of employment in full-time positions.</i>	Jamiyat joylashgan mazildagi ofisda, to'liq ish kuni <i>In the office where our company is located, our employees work full-time.</i>
2.	Sinov muddati <i>Probation period</i>	3 oy <i>3 months</i>
3.	Xizmat safarlariga <i>Business trips for work purposes.</i>	Aksiyador va kuzatuv kengashining talabiga ko'ra amalga oshiriladi. <i>At the request of a shareholder or the supervisory board.</i>

QO‘SHIMCHA TALABLAR

ADDITIONAL REQUIREMENTS.

1.	Sertifikatlarning mavjudligi <i>Availability of certificates</i>	Quyidagi xalqaro auditorlik sertifikatiga ega bo‘lish yoki O‘zbekiston Respublikasi Auditorlar palatasining amaldagi auditorlik sertifikatiga ega bo‘lishi lozim: • CIA (Certified Internal Auditor) sertifikati; • ACCA (Association of Certified Chartered Accountants) sertifikati; • CFA (Chartered Financial Analyst) sertifikati; • CIPA (Certified International Professional Accountant) sertifikati; • CPA (Certified Public Accountant) sertifikati; • DipIFR (Diploma in International Financial Reporting) diplomi; • CFE (Certified Fraud Examiner) sertifikati; • CISA (Certified Information Systems Auditor) sertifikati; • FRM (Financial Risk Management) sertifikati; It is necessary to have one of the international audit certificates or a valid certificate of the Chamber of Auditors of the Republic of Uzbekistan: • CIA (Certified Internal Auditor); • ACCA (Association of Certified Chartered Accountants); • CFA (Chartered Financial Analyst); • CIPA (Certified International Professional Accountant); • CPA (Certified Public Accountant); • DipIFR (Diploma in International Financial Reporting); • CFE (Certified Fraud Examiner); • CISA (Certified Information Systems Auditor); • FRM (Financial Risk Management).
2.	Shaxsiy fazilatlari <i>Personal qualities</i>	➤ tahliliy fikrlashning yuqori darajasi; ✓ Natijaga yo‘nalganlik; ➤ Fikrlashning yuqori tizimlilik va moslashuvchanligi, ishning izchilligi; ✓ Yuqori ish qobiliyati va natijaga bo‘lgan motivatsiya; ✓ Jamoa bilan ishlash qobiliyati;

		► Ko‘p vazifali rejimda ishlash; - <i>High level of analytical thinking;</i> - <i>Result orientation;</i> - <i>Deep consistency and flexibility of thinking, consistency in work;</i> - <i>High efficiency and motivation to achieve goals;</i> - <i>Ability to work as part of a team;</i> - <i>The ability to multitask.</i>
3.	Sohalar <i>Areas of activity</i>	Moliya, Davlat moliyaviy nazorati, Buxgalteriya soxalarya Energetika, Neft va gaz; Yengil/og‘ir sanoat; <i>Finance, public financial control, and accounting in the fields of energy, oil and gas; light and heavy industry.</i>
4.	Qaysi nomzodlar ko‘rib chiqilmaydi. <i>Which candidates will not be considered for the position.</i>	Yuqoridagi talablarga javob bermaydigan <i>Does not meet the specified criteria.</i>